



# Construction Policy Bulletin

## CPB 11-2 Construction Safety Checklists

References: *Standard Specifications* Section 7-1.08, "Public Convenience"  
Section 7-1.09, "Public Safety"

*Construction Manual* Section 2-1, "Safety"  
Section 2-2, "Traffic"  
Section 2-3, "Major Incident Reports"

California Code of Regulations Title 8

Effective Date: May 20, 2011

Approved:   
MARK LEJA  
Chief  
Division of Construction

Approval Date: May 19, 2011

### Background

An objective of the Division of Construction is to promote uniform and consistent application of construction safety regulations on Caltrans construction projects. The *Caltrans Safety Manual*, in conjunction with the *Construction Manual*, outlines policies and procedures to follow on Caltrans' construction contracts. Federal Highway Administration (FHWA) requirements and the *Standard Specifications* require contractors to comply with safety regulations. The 2008 construction CAPE (Contract Administration Process Evaluation) identified that safety regulations were not enforced consistently throughout the state.

### Existing Procedure

Construction field staff access safety regulations and policies in various documents such as the *Standard Specifications*, special provisions, Title 8 of the California Code of Regulations, the *California Manual on Uniform Traffic Control Devices*, and the California Business and Professions Code.

### New Procedure

To help field staff have a consistent understanding of pertinent safety regulations, the Division of Construction has developed a comprehensive set of safety checklists in form CEM-0606, "Construction Safety Checklists." CEM-0606 lists task areas to check for specific construction operations and cites references for each requirement from either the *Standard Specifications* or Cal/OSHA Title 8 safety orders. The checklists provide a reference for the safety-related items seen most often and will help field staff find and provide contractors with accurate and consistent information about specific tasks.

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Inspectors and project safety engineers should use CEM-0606 while completing their weekly safety reports. Inspectors are encouraged to keep the checklists with them on the jobsite for reference when they discuss safety concerns with the contractor. They may also provide copies of the checklists to the contractor to emphasize the necessity of complying with safety items on the list.

If you have questions about this directive, please contact Samir Ead, Division of Construction, at (916) 654-4580 or [Samir\\_ead@dot.ca.gov](mailto:Samir_ead@dot.ca.gov).

Attachment: CEM-0606, "Construction Safety Checklists"